



SOUTHWEST WASHINGTON REGIONAL AIRPORT
2222 S. PACIFIC AVE KELSO, WA 98626
PHONE: (360) 261-8268

Special Airport Operating Board Meeting Minutes May 23, 2024 @ 3:00 pm

Chairman: Call to Order by B. Wood at 3:32 p.m.

Roll Call and Pledge of Allegiance:

B. Wood, A. Mortensen, K. Young present, A. Erickson not present.

Approve Meeting Minutes (action)

A. Mortensen moved to approve the April meeting minutes. K. Young seconded the motion. All voted yes; motion passes.

Treasurer Report for April:

Operating Revenue:	\$72,789	
Total Expenses:	\$391,780	
Operating Expenses:	\$101,625	
Capital Expenses:	\$290,155	
Total Cash:	\$827,066	Unrestricted: \$827,066

April General Claims (action)

K. Young moved to approve the amended April General Claims. A. Mortensen seconded the motion. All voted yes; motion passes.

Citizens Business

None

Hangar/Building Occupancy Report (update)

100% occupancy. 52 names on the list. 32 of those are for aviation use.

Airport Manager's Report

Project Updates -

Taxiway/Apron Paving - Final package has been sent off to the FAA for approval. Once that is returned, we will be going out to bid.

Hazel Street Overpass - RPZ Letter needs to be drafted and sent to FAA for approval. Should be going out in the next week.

Fuel Tank - Tank Delivery has been pushed out to June 10th as of today but trying to get them here earlier. Need to get them here ASAP to ensure no issues with apron paving project. We don't want two contractors working on the field at the same time.

Runway Project - Waiting for Century West to complete the Environmental Assessment so it can be sent to the FAA

Airport Board Member Reports

B. Wood – Thank you for your schedule flexibility and ability to attend the special meeting today.

K. Young – None

A. Mortensen – None

A. Erickson – Not present

Review of any follow-up items identified in today's meeting.

None

Adjourn Board Meeting

Board chairman: Wrap up at 3:44 p.m. and announce next board meeting date (June 20, 2024 at 3:00 p.m.).