



Airport Operating Board Meeting Minutes October 19, 2023 @ 3:00 pm

Chairman: Call to Order by D. Averett at 3:02 p.m.

Roll Call and Pledge of Allegiance:

B. Wood, M. Wallin, D. Averett for A. Erickson present, A. Mortensen not present.

Approve Meeting Minutes (action)

B. Wood moved to approve the September meeting minutes. M. Wallin seconded the motion. All voted yes; motion passes.

Treasurer Report for September (all number are year to date):

Total Revenue:	\$961,839	
Operating Revenue:	\$143,799	
Total Expenses:	\$802,450	
Operating Expenses:	\$348,031	
Capital Expenses:	\$454,419	
Total Cash:	\$889,982	Unrestricted: \$868,008

October General Claims (action)

M. Wallin moved to approve the October General Claims and the revision to the June general claims. B. Wood seconded the motion. All voted yes; motion passes.

Citizens Business

N/A

Hangar/Building Occupancy Report (update)

99% occupancy. 30 names on the list. 27 of those are for aviation use.

Airport Manager's Report

C. Paolini gave updates as follows:

- Fuel tank project and advised foundation project should go out to bid next week.
- Was able to find a contractor and repaired hangar 52 door. Expect to have hangar leased early next week.
- Provided feedback on Longview mower and excited to be exploring an ILA with Longview to provide maintenance help.
- Advised board we will need to hold a special meeting in November depending on when the bid close date is so that we can approve the bid and enter into a contract for fuel site foundation.

Airport Board Member Reports

B. Wood – None

M. Wallin – None

D. Averett in for A. Erickson – None

Review of any follow-up items identified in today's meeting.

None

Adjourn Board Meeting

Board chairman: Wrap up at 13 p.m. and announce next board meeting date (November 16, 2023 at 3:00 p.m.).