SOUTHWEST WASHINGTON REGIONAL AIRPORT
2215 SUITE B PARROTT WAY KELSO, WA 98626
PHONE: (360) 261-8268

Airport Operating Board Meeting Minutes

October 15, 2026 @ 3:00 pm

Chairman: Call to Order by Keith Young at 3:02 p.m.

Roll Call and Pledge of Allegiance:
Keith Young, Steve Rader, Brian Wood, Allan Erickson

Approve Meeting Minutes (action)
S. Rader moved to approve the **September** meeting minutes. A. Erickson seconded the motion. All voted yes; motion passes.

Treasurer Report for September:

Operating Revenue:	$167,433	
Total Expenses:	$506,344	
Operating Expenses:	$288,987	
Capital Expenses:	$217,357	
Total Cash:	$1,076,830	Unrestricted: $1,076,830

September General Claims (action)
A. Erickson moved to approve the **September** General Claims. B. Wood seconded the motion. All voted yes; motion passes.

Citizens Business
None

Hangar/Building Occupancy Report (update)
100% occupancy. 46 names on the list. 33 of those are for aviation use.

Airport Manager's Report

Projects:
Runway/Lighting – The contract with Granite Construction was fully executed on October 5th. A pre-construction meeting took place on October 9th to finalize details. The required parts to complete the project are not available until between March 2nd and 27th next year. In order to minimize shut down of the airport, the decision was made to combine the repaving and lighting job to be completed at the same time.

Hangar Construction -
NW Corner – The walls for the lean-to are complete. We should be receiving an invoice for the materials and demolition soon. Security fencing along the west side next to S. Pacific Ave was completed by A&J Fencing the week of October 7th. Topsoil and grading still remains to be completed.

G-1 – Almost complete but still getting final inspections.

General Updates
Rotating Beacon light repair
A trouble call was submitted on October 2nd. The bulb for the green light was replaced on October 5th.

Public Works Vehicles
Kelso Public Works is temporarily storing their wheeled vehicles in row E while their yard is being regraded and paved – On-going

In exchange for the storing, once the hangar in the NW corner is complete, Public Works will remove the dirt covering the underground tanks that were found so further exploration can be done to determine next steps. No new progress has been made on the storage tank issue.

WA State Airport Association Conference
C. Stommel attended in Leavenworth, WA this week. There were many informative speakers and vendors. The subject of drones in and around airports was a frequent topic of conversation. After speaking with several attendees, it was apparent that our airport is a much better position all around compared to other small airports in the state. The support from each entity is a major part of that success.

Airport Board Member Reports
B. Wood – No report. Just a note that drones are becoming more and more prevalent.
K. Young – Pilot program in process to help in the management of traffic of drones/aircraft
S. Rader – Echoed the kudos to C. Stommel.
A. Erickson – Kudos to C. Stommel for taking care of general maintenance items rather than hiring them out.

Adjourn Board Meeting
Board chairman: Wrap up at 3:49 p.m. and announce next board meeting date (**November 19, 2026 at 3:00 p.m.).**