



SOUTHWEST WASHINGTON REGIONAL AIRPORT
2222 S. PACIFIC AVE KELSO, WA 98626
PHONE: (360) 261-8268

Airport Operating Board Meeting Minutes **October 20, 2022 @ 3:00 pm**

Chairman: Call to Order by M. Wallin at 3:02 p.m.

Roll Call and Pledge of Allegiance:

M. Wallin, A. Erickson, B. Wood, A. Mortensen present.

Approve Meeting Minutes (action)

A. Erickson moved to approve the September meeting minutes. B. Wood seconded the motion. All voted yes; motion passes.

A. Mortensen moved to approve the October Special meeting minutes. B. Wood seconded the motion. All voted yes; motion passes.

Treasurer Report for September:

Operating Revenue:	\$135,883	
Total Expenses:	\$347,798	
Operating Expenses:	\$271,600	
Capital Expenses:	\$76,198	
Total Cash:	\$1,274,281	Unrestricted: \$803,693

September General Claims (action)

A. Mortensen moved to approve the September General Claims. A. Erickson seconded the motion. All voted yes; motion passes.

Presentation

C. Paolini gave a presentation on the Fuel System Replacement Project funding opportunity.

Citizens Business

N/A

Board Business

A. Erickson moved to adopt Resolution 22-002 – 2023 Airport Operating Budget. A. Mortensen seconded the motion. All voted yes; motion passes.

Action/Motion Items:

N/A

Hangar/Building Occupancy Report (update)

98% occupancy. 32 names on the list. 28 of those are for aviation use.

Airport Manager's Report

RWY 30 PAPI light unit has been repaired and installed, however still waiting on one part and some final angle adjustments.

Runway 30 approach and Runway Safety Area Tree/Obstruction Removal project will be completed this week.

Held Tenant meeting September 24th, 5 tenants were in attendance, and spoke at EAA meeting last month, 20 attended the EAA meeting. Gave updates on airport projects, funding, budget, and had Q&A session at each.

Rep Abbarno performed tour of airport and encouraged us to apply for state apportionment funding later in the year.

Passed triannual Department of Ecology inspection.

Reviewed monthly flight activity

Airport Board Member Reports

B. Wood – none

M. Wallin – none

A. Mortensen – none

A. Erickson – none

Review of any follow-up items identified in today's meeting.

N/A

Adjourn Board Meeting

Board chairman: Wrap up at 3:43 p.m. and announce next board meeting date (**November 17, 2022 at 3:00 p.m.**).