



SOUTHWEST WASHINGTON REGIONAL AIRPORT
2222 S. PACIFIC AVE KELSO, WA 98626
PHONE: (360) 261-8268

Airport Operating Board Meeting Minutes

May 15, 2025 @ 3:00 pm

Chairman: Call to Order by B. Wood at 3:14 p.m.

Roll Call and Pledge of Allegiance:

B. Wood, K. Young, S. Rader via telephone, A. Erickson not present.

Approve Meeting Minutes (action)

K. Young moved to approve the April meeting minutes n/a seconded the motion. All voted yes; motion passes.

Treasurer Report for April:

Operating Revenue:	\$98,718	
Total Expenses:	\$130,000	
Operating Expenses:	\$86,000	
Capital Expenses:	\$43,000	
Total Cash:	\$1,181,874	Unrestricted: \$1,181,874

April General Claims (action)

K. Young moved to approve the April General Claims. N/A seconded the motion. All voted yes; motion passes.

Citizens Business

None

Hangar/Building Occupancy Report (update)

100% occupancy. 63 names on the list. 34 of those are for aviation use.

Airport Manager's Report

Fly In- Spoke with Cody, the event coordinator for the Unique Tin Car Club, and invited them to join as well. He is bringing it to their board for approval.

Stickers and keychains have been received.

Will be contacting JL Storedahl to discuss potential parking in their lot.

Members of EAA are available and willing to volunteer to help direct the public in the airport as well as parking.

During an IT Security Audit, notice was received that our WSDOT camera is vulnerable to cyber attack and should be replaced. Currently researching a suitable replacement.

C. Stommel is scheduled to make a presentation to the Kelso Rotary Club on May 29th to update them on upcoming projects and other airport activities.

Project Updates -

Hangar Construction - G1 Grinder Pump; A letter is being drafted for all involved parties in order to make a determination as to the path forward regarding ownership and future maintenance responsibilities.

Taxiway/apron Paving - A Pre-Construction meeting was held May 7, 2025. Construction is set to begin May 19. Completion w/temporary markings is scheduled for June 30.

Runway/Lighting - Approval has been received by FAA to move in Phase 2 Design and Bidding. Approval has also been received from the City Council for Kelso to move forward with Task Order #11 for Century West to design the project.

The corresponding resolution for the City of Kelso to approval Local Funding Match for FAA and WSDOT Aviation Grants was also approved.

- FAA AIP Grant - \$519,828 (95%)

- WSDOT Aviation - \$13,680 (2.5%)

- Airport Fund - \$13,680 (2.5%)

TOTAL = \$547,188

Airport Board Member Reports

B. Wood – None

K. Young – None

S. Rader – None

A. Erickson – N/A

Review of any follow-up items identified in today's meeting.

None

Adjourn Board Meeting

Board chairman: Wrap up at 3:33 p.m. and announce next board meeting date (June 18, 2025 at 3:00 p.m.).