



Airport Operating Board Meeting Minutes

March 18, 2021 @ 3:00 pm

Chairman: Call to Order by Arne Mortensen at 3:05 p.m.

Roll Call and Pledge of Allegiance:

Mike Karnofski in for Kim Lefebvre, Chet Makinster, Arne Mortensen, Allan Erikson present via Zoom.

Approve February 2021 Meeting Minutes (action)

A. Erikson made a motion to approved the meeting minutes from the February meeting. C. Makiknster seconded the motion. All voted yes; motion passed.

C. Makinster made a motion to approve the March 2nd Special Meeting Minutes. A. Erikson seconded the motion. All voted yes; motion passed.

Treasurer Report for February 2021:

Operating Revenue:	\$33,749	
Total Expenses:	\$28,159	
Operating Expenses:	\$28,159	
Capital Expenses:	\$0	
Total Cash:	\$877,837	Unrestricted: \$859,771

February 2021 General Claims (action)

M. Karnofski moved to approve the February 2021 General Claims. C. Makinster seconded the motion. All voted yes; motion passes.

Citizens Business:

Public Comment Period (public comment cards are available)
None

Action/Motion Items:

FAA CRRSA Grant Offer – C. Makinster moved to approved receipt of the FAA CRRSA Grant Offer of \$13,000. M. Karnofski seconded the motion. All voted yes; motion passes.

Hangar/Building Occupancy Report (update)

100% occupancy. 19 names on the list. 15 of those are for aviation use.

Airport Manager's Report

Still contiueing to see an uptick in business aircraft activity.

WSDOT Aviation loan has been completed

FBO agreement is 100% done. Existing FBO is in a tentative deal with the new FBO to possibly vacate premises early. However, worst-case scenario is that the new FBO will be in by June 1st. Several new inside and outside improvements will be occurring almost immediately.

New owners are interested in meeting the Board. However, they ask for a month or two to get situated prior to attending a meeting.

Line leak testing has been completed. Still no leaks. Only one more year of testing will be needed before we'll be ready to take out those underground tanks and complete the above-ground tank project.

Repairs are being done on the west vehicle gate. Damage possibly from power outage.

Rural grant application has been submitted with Cowlitz County. Results will be Tuesday or Wednesday. Funds will help offset a WSDOT project loan.

Met with Sarah with Senator Cantwell's office to help assist with some grants to allow for an emergency generator.

Attended community meetings.

Hangar inspections have begun.

Submitted RFQ for a consultant to assist with the above-ground fuel tank project.

Currently working on a tree removal project. Hoping to have that up and running next month.

Scope of work in progress for some ramp repairs.

Received new internet infrastructure so hopefully all the dropped Zoom calls will cease.

Spoke to and set the record straight with TDN article regarding our underground fuel storage tanks. Hopefully an updated/corrected article will be presented in the future.

Airport Board Member Reports

M. Karnofski – Unanimous approval of entrance into Loan. Council shows support of Airport and C. Paolini

C. Makinster – Currently receiving a lot of support with the Longview Council. Happy to see that since it wasn't always the case.

A. Mortensen – Reviewing Rural Economic Development Funds Grant Applications. General consensus is to cap the award to \$1mil

A. Erickson – Unanimous approval w/no questions or comments re: Loan.

Adjourn Board Meeting

Board chairman: Wrap up at 3:47 p.m. and announce next board meeting date (April 15, 2021)