



**Airport Operating Board Meeting Minutes**  
**April 15, 2021 @ 3:00 pm**

**Chairman: Call to Order by Arne Mortensen at 3:02 p.m.**

**Roll Call and Pledge of Allegiance:**

Kim Lefebvre not present, Chet Makinster, Arne Mortensen, Allan Erikson present.

**Approve March 2021 Meeting Minutes (action)**

A. Erikson made a motion to approved the meeting minutes from the March meeting. C. Makinster seconded the motion. All voted yes; motion passed.

**Treasurer Report for March 2021:**

Operating Revenue:	\$50,024	
Total Expenses:	\$98,953	
Operating Expenses:	\$67,029	
Capital Expenses:	\$0	
Total Cash:	\$862,538	Unrestricted: \$844,469

**March 2021 General Claims (action)**

C. Makinster moved to approve the March 2021 General Claims. A. Erikson seconded the motion. All voted yes; motion passes.

**Citizens Business:**

Public Comment Period (public comment cards are available)

Representative for the EAA - Encouraged and enthusiastic about the recent change in FBO.

If the hangar rates go up much more, several of the current pilots at the airport may likely "hang up their hats". The cost will just be too high to keep up their recreational flying.

**Action/Motion Items:**

Cowlitz County Grant Offer – C. Makinster moved to approved receipt of \$500,000 in County Rural Development funds. A. Erikson seconded the motion. All voted yes; motion passes.

**Hangar/Building Occupancy Report (update)**

100% occupancy. 19 names on the list. 16 of those are for aviation use.

**Airport Manager's Report**

**In spite of a few hurdles prior to the start date, Cascade Air is now officially the new FBO Operator for our airport. They are already going above and beyond to uphold their contract and improve the look and atmosphere of the FBO.**

Renovations have begun on the FBO building with many visual improvements already. C. Paolini gave a run down of the improvements being made and what we can look forward to seeing in the near future.

Tenant news letter went out last month to keep everyone updated on the positive changes happening with the FBO.

SWRA Fuel prices are some of the lowest in the State of Washington thanks to the choice to buy in bulk. This will draw increased aircraft traffic and increase operations.

Almost closing out the Master Plan and Wildlife Plan after 4 years. Both should be closed out within the next couple of months.

RFQ is out for an on-call Engineer for the fuel tank project and ramp repair projects.

Fence repair projects are going to be underway soon. Four separate areas.

The second CARES grant has been approved by the City of Kelso so those funds should be coming in soon to cover some of the standard operating costs.

Airport monument/beacon has been on hold for some engineering issues and due to focus on getting the new FBO on board.

FBO has already brought in a loaner car for folks coming into our airport. They have the opportunity to use this to visit the hotels, restaurants, etc. in the area.

Cascade Air will be continuing to train new pilots to include modern avionics.

#### **Airport Board Member Reports**

K. Lefebvre – N/A

C. Makinster – None

A. Mortensen – Thank you

A. Erickson – Very Supportive. Excited for the new FBO

#### **Adjourn Board Meeting**

Board chairman: Wrap up at 3:55 p.m. and announce next board meeting date (**May 20, 2021**)