



Airport Operating Board Meeting Minutes
June 17, 2021 @ 3:00 pm

Chairman: Call to Order by Chairman A. Mortensen at 3:03 p.m.

Roll Call and Pledge of Allegiance:

A. Erickson, A. Mortensen, M. Karnofski present, H. Strobel not present.

Approve May Meeting Minutes (action)

M. Karnofski moved to approve the May meeting minutes. A. Erickson seconded the motion. All voted yes; motion passes.

Treasurer Report for May:

Operating Revenue:	\$82,809	
Total Expenses:	\$145,162	
Operating Expenses:	\$133,151	
Capital Expenses:	\$12,011	
Total Cash:	\$844,542	Unrestricted: \$826,469

May General Claims (action)

A. Erickson moved to approve the May General Claims. M. Karnofski seconded the motion. All voted yes; motion passes.

Presentation(s):

SWRA Draft 2022 Operating Budget – C. Paolini presented the draft 2022 operating budget for review and any potential revisions.

Strategic Operating Plan Goals 2022-2025 – C. Paolini presented the 2022-2025 goals to the Board opening up for questions and suggestions.

Hangar/Building Occupancy Report (update)

100% occupancy. 22 names on the list. 18 of those are for aviation use.

Airport Manager's Report

Working to fix tenant issues to bring back into compliance with regulations.

Going out to bid on the ramp replacement this week and tree removal project in the next month.

Potential hangar purchase mentioned last month did not go as planned but there is now a separate potential for a hangar/land lease specializing in special maintenance on specific

aircraft. Updates will be brought to the board as soon as they are available.

Name change is more in depth than initially expected. Likely will have to hold off on that plan for a few years.

FBO is approximately 95% complete with their renovations of the building.

Attended several meetings:

Pre-planning meeting for FAA Apron and Fuel Tank project.

At LCC to discuss possibility for future aviation classes

Quarterly Passport meeting; Program is still going strong with growing participation

MRSC Virtual Training of the Legislative update

Gave presentations to Longview noon and Kelso Rotary Clubs

Airport Audit is also this year.

WSDOT Aviation Triennial Inspection was last month and we passed without any issues.

Discussion regarding several questions about potential upgrades to amenities at the airport. i.e. parking, food carts, infrastructure, etc.

Airport Board Member Reports

M. Karnofski (for K. Lefebvre) – Reported on LCC and FBO working together to do the ground training for new pilots. Updated on Mrs. Lefebvre's recovery.

H. Strobel (for C. Makinster) – n/a

A. Mortensen – no report

A. Erickson – no report

Review of any follow-up items identified in today's meeting.

None

Adjourn Board Meeting

Board chairman: Wrap up at 4:43 p.m. and announce next board meeting date (**July 15, 2021**)