



SOUTHWEST WASHINGTON REGIONAL AIRPORT
2215 SUITE B PARROTT WAY KELSO, WA 98626
PHONE: (360) 261-8268

Airport Operating Board Meeting Minutes

May 21, 2026 @ 3:00 pm

Chairman: Call to Order by K. Young at 3:00 p.m.

Roll Call and Pledge of Allegiance:

Keith Young, Brian Wood, Allan Erickson, present. Steve Rader not present.

Approve Meeting Minutes (action)

A. Erickson moved to approve the **April** meeting minutes. B. Wood seconded the motion. All voted yes; motion passes.

Treasurer Report for February:

Operating Revenue:	\$77,000	
Total Expenses:	\$218,000	
Operating Expenses:	\$64,000	
Capital Expenses:	\$154,000	
Total Cash:	\$989,799	Unrestricted: \$989,799

April General Claims (action)

B. Wood moved to approve the **April** General Claims. A. Erickson seconded the motion. All voted yes; motion passes.

Citizens Business

N/A.

Hangar/Building Occupancy Report (update)

100% occupancy. 50 names on the list. 36 of those are for aviation use.

Airport Manager's Report

Project Updates -

Runway/Lighting Project

Bid packets were opened with the lowest bidder having had discrepancies within their submission. Therefore, a Letter of Intent has been sent to the next lowest bidder, Granite Construction.

FAA grant application has been completed and submitted for approval.

An independent fee estimate was obtained in the amount of \$3200.

Hangar Construction -

NW Corner – All permits have been approved and issued. Ground work is starting.



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G-1 – Some pieces have been delivered and the foundation should go in soon.

G-2 –The new investor backed out so we are back to the beginning on that. We are still waiting on the environmental approval as well.

The G-row sewer grinder pump has not been received as of yet. Currently no ETA for the part.

G-111 – Not possible to build at all. No place to set a 125x250 hangar at the airport at all.

Clary Hangar #2 –

Unable to build the hangar in the location they wanted to due to AWOS 500’ stand off requirements.

KPD – We are still waiting on the environmental approval.

Life Flight – Received a call on May 20th to start the process to construct a 50x60 hangar between North apron and the Lemmons property.

General Updates

WSDOT PTZ Camera

We are still working with IT and the vendor to solve some coding issues before it can be connected with the WSDOT Aviation website.

Building 40 – S. Pacific Ave

The previous tenant for these premises has abandoned the lease/premises and turned in the keys. We are working with local businesses to replace the carpet and make repairs to the building. The locks have been replaced.

The estimate for the carpet has come in at \$10,040. Catlin Properties, Inc. came and did a walk-thru on 5/14 to provide an estimate for physical repairs required to make the building whole - \$14,828.81.

There is a potential tenant lined up once the carpet replacement and repairs have been complete.

West Side Sewer

A side sewer inspection of building 40 on S. Pacific Ave was conducted on May 13, 2026. This inspection was unable to determine where/if the sewer actually connects to the City main or is connected to an underground septic system.

The recommendation would be to research placing a 2” pressurized sewer line along the length of the west side hangars that drains into the City main on the south side of the existing hangar row.

Airport Board Member Reports

B. Wood – None



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K. Young – None

S. Rader – None

A. Erickson – Spoke w/Mark Wilson at the Port of Kalama about potential participation in becoming a part of the Airport Board – Not interested.

Adjourn Board Meeting

Board chairman: Wrap up at 3:48 p.m. and announce next board meeting date (**June 18, 2026 at 3:00 p.m.**).