



## **Airport Operating Board Meeting Minutes**

**August 19, 2021 @ 3:00 pm**

**Chairman: Call to Order by Chairman A. Mortensen at 3:01 p.m.**

**Roll Call and Pledge of Allegiance:**

A. Mortensen, C. Makinster, A. Erickson present, Mike Karnofski, all present.

**Approve July Meeting Minutes (action)**

**A. Erickson** moved to approve the July meeting minutes. C. Makinster seconded the motion. All voted yes; motion passes.

**Treasurer Report for July:**

Operating Revenue:	\$431,750 YTD	
Total Expenses:	\$240,732	
Operating Expenses:	\$228,289	
Capital Expenses:	\$12,443	
Total Cash:	\$785,592	Unrestricted: \$767,513

**July General Claims (action)**

M. Karnofski moved to approve the July General Claims. C. Makinster seconded the motion. All voted yes; motion passes.

**Presentation(s):**

**None**

**Citizens Business**

**None**

**Board Business**

**None**

**Hangar/Building Occupancy Report (update)**

100% occupancy. 29 names on the list. 25 of those are for aviation use.

**Airport Manager's Report**

C. Paolini discussed welcome monument and beacon project cost estimate comparing engineers conservative estimate vs. a best-case scenario, \$143,000 and \$83,000 respectfully. Discussion followed regarding possibly breaking project into multiple phases as well as possible funding opportunities and sources such as grants, donations, etc. Board discussed a fund matching scenario where the Board would agree to apply \$25,000 of airport funds toward the

first phase of the project, install beacon, if a matching \$25,000 in funds can be collected via grants, donations, etc. The Board agreed on the idea and directed the airport manager to proceed in searching funding opportunities for phase 1 (no action was taken).

C. Paolini advised the hangar ramp project is under way with paving starting tomorrow. Project to be completed by next Wednesday. This project is replacing a ramp for one of our tenants as well as correct a drainage issue in or T-rows.

C. Paolini advised airport is out for quotes on a tree removal project that will improve airport safety and reduce wildlife attractants on the airfield.

C. Paolini showed diagram of aircraft activity at airport and variety of companies flying to the airport demonstrating a continued increase in aircraft activity.

C. Paolini discussed an airport camera project for added security as well as to assist in counting aircraft operations. A. Erickson suggested he reach out to the Port for assistance as the Port recently completed a camera project and might have some helpful insight.

C. Paolini gave an update on FBO operations and improvements as well as an outreach event to the aviation community that was hampered by poor weather but still successful.

C. Paolini was on the building bridges radio show as a guest to discuss the airport.

C. Paolini advised the airport 2022 budget was approved by Kelso and will be approved by the Port and County next week. Pending a meeting date from City of Longview the budget will be approved on time by the end of September.

#### **Airport Board Member Reports**

M. Karnofski (for K. Lefebvre) – None

C. Makinster – None

A. Mortensen – Discussed County grant funds and desire to support strong infrastructure projects with the funds.

A. Erickson – None

#### **Review of any follow-up items identified in today's meeting.**

**None**

#### **Adjourn Board Meeting**

Board chairman: Wrap up at 3:49 p.m. and announce next board meeting date (**September 16, 2021**)