



Airport Operating Board Meeting Minutes

July 17, 2025 @ 3:00 pm

Chairman: Call to Order by Steve Ferrell at 3:00 p.m.

Roll Call and Pledge of Allegiance:

Steve Farrell for Steve Rader, Brian Wood, Keith Young, Evan Jones for Allen Erickson.

Approve Meeting Minutes (action)

K. Young moved to approve the June meeting minutes E. Jones seconded the motion. All voted yes; motion passes.

B. Wood moved to approve the Special meeting minutes, **K. Young** seconded the motion. All voted yes; motion passes.

Treasurer Report for June:

Operating Revenue:	\$134,433	
Total Expenses:	\$392,000	
Operating Expenses:	\$158,000	
Capital Expenses:	\$234,000	
Total Cash:	\$959,120	Unrestricted: \$959,120

June General Claims (action)

E. Jones moved to approve the June General Claims. **K. Young** seconded the motion. All voted yes; motion passes.

Citizens Business

Garnet - Fly-In was great. Thank you to Airport Manager **Craig Stommel** for all the work. A number of people had asked about the cost to get in and were extremely happy to learn it was a free event.

Hangar/Building Occupancy Report (update)

100% occupancy. 58 names on the list. 36 of those are for aviation use.

Hangar C-7 became available June 24, 2025. We had a new tenant signed their lease on July 10, 2025.

Airport Manager's Report

Project Updates -

Taxiway/apron Paving - Construction was completed June 27, 2025. The final paint will be completed on July 28, 2025. The substantial completion letter has been sent to the contractor.

Hangar Construction -

NW Corner - The land lease has been signed. Drainage testing was conducted July 2, 2025. Test came back satisfactory. Demolition will be starting soon.

G-1 - Airspace Management approval has been received. Environmental approval from FAA is the only remaining item.

General Updates

There were 2 derelict aircraft on the north apron of the airport.

1. Tan Warrior: Span-A-Flight. Span-A-Flight came down July 9th thru the 11th and completed the removal of the aircraft.

2. Red Cardinal: This aircraft was removed from airport property on July 7th.

July 13 Fly-in:

All reports have the same conclusion - this was a great and successful event. We had seven vendors, more than 40 aircraft, multiple visiting aircraft, more than 35 antique cars, and despite the heat, an estimated 2000-2500 visitors.

Thank you to the EAA and FBO for all their assistance in the success of the event.

2026 Airport Budget

Draft budget was approved by special meeting on June 24, 2025

Presentation to the Cowlitz County Commissioners was completed on July 15, 2025. Approval of the budget occurred at that meeting.

Presentation to the Port of Longview was completed on July 16, 2025. It is expected to be approved at the next meeting.

Copies have been sent to the City of Longview for scheduling on an upcoming agenda.

Airport Board Member Reports

B. Wood – None

K. Young – None

S. Rader – None

A. Erickson – None

Review of any follow-up items identified in today's meeting.

None

Adjourn Board Meeting

Board chairman: Wrap up at 3:20 p.m. and announce next board meeting date (August 21, 2025 at 3:00 p.m.).