



SOUTHWEST WASHINGTON REGIONAL AIRPORT
2215 SUITE B PARROTT WAY KELSO, WA 98626
PHONE: (360) 261-8268

Airport Operating Board Meeting Minutes

August 21, 2025 @ 3:00 pm

Chairman: Call to Order by Steve Ferrell at 3:00 p.m.

Roll Call and Pledge of Allegiance:

Steve Ferrell for Steve Rader, Brian Wood, MaryAlice Wallis for Keith Young, Allan Erickson.

Approve Meeting Minutes (action)

M. Wallis moved to approve the July meeting minutes A. Erickson seconded the motion. All voted yes; motion passes.

Treasurer Report for July:

Operating Revenue:	\$155,256	
Total Expenses:	\$983,411	
Operating Expenses:	\$173,671	
Capital Expenses:	\$809,740	
Total Cash:	\$385,753	Unrestricted: \$385,753

July General Claims (action)

A. Erickson moved to approve the July General Claims. B. Wood seconded the motion. All voted yes; motion passes.

Citizens Business

None

Hangar/Building Occupancy Report (update)

100% occupancy. 60 names on the list. 38 of those are for aviation use.

Interest has been shown for the potential development of lot G-2. Jeff Powell with Prime Aviation has development rights for that lot until the end of September so the interested party was asked to come back in October to discuss the next steps.

C. Stommel reclaimed several acres of overgrown land on the south side of the Clary hangars. The owner of the Albatross aircraft has shown interest in potentially building a large hangar in that space to house the two Albatross aircraft currently on the north tie-down section of the airport.

Airport Manager's Report

Project Updates -

Taxiway/apron Paving - Construction was fully completed August 4, 2025 with final painting.



SOUTHWEST WASHINGTON REGIONAL AIRPORT
2215 SUITE B PARROTT WAY KELSO, WA 98626
PHONE: (360) 261-8268

Hangar Construction -

G-1 - Letter of Extension for developmental rights for 1 year has been signed. Still awaiting environmental approval from FAA

General Updates

2026 Airport Budget

Draft budget was approved by special meeting on June 24, 2025

Presentation to the Cowlitz County Commissioners was completed on July 15, 2025. Approval of the budget occurred at that meeting.

Presentation to the Port of Longview was completed on July 16, 2025. Approval was completed at the August 13, 2025 meeting.

Presentation to the City of Longview was completed and approved on August 12, 2025.

Presentation to the City of Kelso is scheduled for September 2, 2025. Approval is expected to occur that evening as well.

Airport Board Member Reports

B. Wood – none

K. Young – none

S. Rader – none

A. Erickson – non

Review of any follow-up items identified in today's meeting.

None

Adjourn Board Meeting

Board chairman: Wrap up at 3:21 p.m. and announce next board meeting date (September 18, 2025 at 3:00 p.m.).