



SOUTHWEST WASHINGTON REGIONAL AIRPORT
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Airport Operating Board Meeting Minutes **February 15, 2024 @ 3:00 pm**

Chairman: Call to Order by Vice Chairman A. Mortensen at 3:00 p.m.

Roll Call and Pledge of Allegiance:

A. Mortensen, K. Young, A. Erickson present, B. Wood not present.

Approve Meeting Minutes (action)

K. Young moved to approve the January meeting minutes. A. Erickson seconded the motion. All voted yes; motion passes.

Treasurer Report for December and January:

Operating Revenue:	\$199,000 Dec.	\$132,000 Jan.
Total Expenses:	\$1,209,512	
Operating Expenses:	\$420,554	
Capital Expenses:	\$	
Total Cash:	\$638,089	Unrestricted: \$0

January General Claims (action)

K. Young moved to approve the amended January General Claims. A. Erickson seconded the motion. All voted yes; motion passes.

A. Erickson moved to approve the February General Claims. K. Young seconded the motion. All voted yes; motion passes.

Citizens Business

Questions on the accounting for the tenants fees. No way to pay online. Would like invoice to reflect current payments rather than just the monthly fee.

A. Hamilton updated state of Hazel Street Crossing Project. BNSF Easements have been signed. Ad in 6-8 weeks for construction. FAA Airspace studies have been approved. Engineering will be presenting further status at board meeting next month.

Are there buildings that would need to be removed? (already purchased and incorporated into the project)

Hangar/Building Occupancy Report (update)

100% occupancy. 34 names on the list. 30 of those are for aviation use.

Airport Manager's Report

C. Paolini discussed steps being taken to make the transition after his departure go smoothly.

Airport Board Member Reports

B. Wood – Not Present

K. Young – None

A. Mortensen – None

A. Erickson – Met w/C. Paolini's new boss over lunch. The gentleman has assured that he's more than happy to help us in the transition as well.

Review of any follow-up items identified in today's meeting.

Possible on-line payments/better accounting reporting on the invoices.

Committee established to help in hiring Chris's replacement.

Adjourn Board Meeting

Board chairman: Wrap up at 4:10 p.m. and announce next board meeting date (March 21, 2024 at 3:00 p.m.).