



SOUTHWEST WASHINGTON REGIONAL AIRPORT  
2215 SUITE B PARROTT WAY KELSO, WA 98626  
PHONE: (360) 261-8268

## **Airport Operating Board Meeting Minutes**

**December 18, 2025 @ 3:00 pm**

**Chairman: Call to Order by S. Rader at 2:55 p.m.**

### **Roll Call and Pledge of Allegiance:**

M. Karnofski for Brian Wood, Steve Rader, Allan Erickson. Keith Young is absent.

### **Approve Meeting Minutes (action)**

A. Erickson moved to approve the **November** meeting minutes. M. Karnofski seconded the motion. All voted yes; motion passes.

### **Treasurer Report for September:**

Operating Revenue:	\$225,000	
Total Expenses:	\$1,385,000	
Operating Expenses:	\$301,000	
Capital Expenses:	\$0	
Total Cash:	\$609,000	Unrestricted: \$609,000

### **November General Claims (action)**

A. Erickson moved to approve the **November** General Claims. M. Karnofski seconded the motion. All voted yes; motion passes.

### **Citizens Business**

N/A.

### **Hangar/Building Occupancy Report (update)**

100% occupancy. 50 names on the list. 36 of those are for aviation use.

### **Airport Manager's Report**

#### **Hangar Construction -**

**G-3** – Report was received that the grinder pump is working again. The owner of this hangar had the tank cleaned and pump checked. A voltage adjustment corrected the fault.

#### **KPD Hangar –**

C. Stommel received an email from FAA informing him that the package for this hangar project is currently under review.

### **General Updates**

#### **WSDOT PTZ Camera**

Waiting for the weather to cooperate and for Public Works to get have a working bucket truck so the camera can be installed and operational.



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C. Stommel's laptop was replaced in line with the regular replacement cycle.

C. Stommel had a meeting with Scott Neves, the Emergency Management Director for Cowlitz County on December 5, 2025. Discussion was had regarding the role of the airport during an emergency situation and the intention is to schedule a date for a full presentation to be given to the Board.

C. Stommel has received documentation for the new attorney contract. This information still needs reviewed but should be ready to present at the January meeting. The new attorney, Mr. Feil, plans to be here to introduce himself and answer any questions you may have.

#### **Airport Board Member Reports**

M. Karnofski for B. Wood – None

K. Young – N/A

S. Rader – None

A. Erickson – None

#### **Adjourn Board Meeting**

Board chairman: Wrap up at 3:07 p.m. and announce next board meeting date (**January 15, 2026 at 3:00 p.m.**).