



SOUTHWEST WASHINGTON REGIONAL AIRPORT
2215 SUITE B PARROTT WAY KELSO, WA 98626
PHONE: (360) 261-8268

Airport Operating Board Meeting Minutes

January 15, 2026 @ 3:00 pm

Chairman: Call to Order by Keith Young at 3:02 p.m.

Roll Call and Pledge of Allegiance:

Brian Wood, Allan Erickson, Keith Young, Steve Rader all present.

Approve Meeting Minutes (action)

A. Erickson moved to approve the **December** meeting minutes. B. Wood seconded the motion. All voted yes; motion passes.

Treasurer Report for September:

Operating Revenue:	\$246,478	
Total Expenses:	\$1,501,333	
Operating Expenses:	\$319,515	
Capital Expenses:	\$1,182,333	
Total Cash:	\$656,756	Unrestricted: \$656,756

December General Claims (action)

B. Wood moved to approve the **December** General Claims. S. Rader seconded the motion. All voted yes; motion passes.

Citizens Business

N/A.

Approval of New Legal Representation Contract

S. Rader moved to approve entering into a new two (2) year Professional Services Agreement with the City of Kelso/Stewart Feil for airport attorney services. A. Erickson seconded the motion. All voted yes; motion passes.

Hangar/Building Occupancy Report (update)

100% occupancy. 51 names on the list. 37 of those are for aviation use.

Airport Manager's Report

Project Updates -

A PAPI survey was conducted on January 9th and 15th.

Hangar Construction -

NW Corner – There is a discrepancy in the land lease requiring an amendment. The current statement requires “fair wage for the construction of the lean-to” but should not have been



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included. The estimated costs are \$14,500 for labor and \$14,900 for materials.

G-1 – Site plans have been submitted to the City of approval

G-2 – Site plans have been submitted to FAA Airspace Management for review

KPD – Site plans have been submitted to FAA Airspace Management for review.

General Updates

WSDOT PTZ Camera

Waiting for Kelso Public Works to get have a working bucket truck so the camera can be installed and operational. If need be, may reach out to the County Public Works department to assist.

C. Stommel received a call from the event coordinator of the Unique Tin Car Club regarding the potential for hosting their annual car show at the airport on August 22, 2026. More discussion and details to follow at upcoming meetings.

C. Stommel received a call from a representative with the STEPS Program for Longview School District about the potential for a “job fair” type of event/tour to discuss potential airport/aircraft careers for disabled young adults. Ten members of the group would come to the airport in March for the whole tour. However, for those who cannot attend the in-person tour she asked for a guest speaker to come and talk to the entire class.

Airport Board Member Reports

B. Wood – None

K. Young – None

S. Rader – None

A. Erickson – None

Adjourn Board Meeting

Board chairman: Wrap up at 3:50 p.m. and announce next board meeting date (**February 19, 2026 at 3:00 p.m.**).