



## **Airport Operating Board Meeting Agenda December 21, 2023 @ 3:00 pm**

**Meeting Location:** Airport FBO (Cascade Air): 2215 A Parrott Way, Kelso, WA 98626

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<b>1. Opening Items:</b>	
1.1 Chairman: Call to Order	
1.2 Roll Call	
1.3 Pledge of Allegiance	
<b>2. Minutes:</b>	
2.1 Approve November Regular Meeting Minutes ( <b>Action</b> ) .....	2
<b>3. Treasurer Report and General Claims:</b>	
3.1 Treasurer’s Report for November .....	4
3.2 December General Claims ( <b>action</b> ) .....	5
<b>4. Presentations:</b>	
<b>5. Citizens Business:</b>	
<b>6. Board Business:</b>	
<b>7. Action/Motion Items:</b>	
7.1 Fuel System Site Construction - Contract Award .....	7
<b>8. Other Items:</b>	
8.1 Hangar/Building Occupancy Report (update) .....	8
8.2 Airport Manager’s Report	
8.2.1 – Tractor Purchase Presentation	
8.2.2 – Discussion: Hangar Lease Rates	
8.3 Airport Board Member Reports	
<b>9. Executive Session: N/A</b>	
<b>10. Adjourn Board Meeting</b>	
Board chairman: Wrap up and announce next board meeting date ( <b>January 18, 2024</b> )	