



## Airport Operating Board Meeting Minutes September 16, 2021 @ 3:00 pm

**Chairman: Call to Order by Chairman A. Mortensen at 3:00 p.m.**

**Roll Call and Pledge of Allegiance:**

A. Mortensen, C. Makinster, A. Erickson present via phone, Mike Karnofski present.

**Approve August Meeting Minutes (action)**

**A. Erickson** moved to approve the August meeting minutes. M. Karnofski seconded the motion. All voted yes; motion passes.

**Treasurer Report for August:**

Operating Revenue:	\$131,285	
Total Expenses:	\$267,033	
Operating Expenses:	\$254,590	
Capital Expenses:	\$12,443	
Total Cash:	\$776,533	Unrestricted: \$758,452

**August General Claims (action)**

M. Karnofski moved to approve the August General Claims. C. Makinster seconded the motion. All voted yes; motion passes.

**Presentation(s):**

N/A

**Citizens Business**

none present

**Board Business**

**Budget Resolution** – M. Karnofski moved to approve the Resolution 21-001 adopting the 2022 Operations Budget. C. Makinster seconded the motion. All voted yes; motion passes.

**Approve Tree Removal Project Contract** – M. Karnofski moved to approve the Tree Removal Project Contract with Dreamscapes Tree Service in the amount of \$43,456.20. C. Makinster seconded the motion. All voted yes; motion passes.

**Approve contract for fuel project engineering** – C. Makinster moved to approve the contract with Century West for engineering phase I of the Fuel Tank Project. M. Karnofski seconded the motion. All voted yes; motion passes.

## **Hangar/Building Occupancy Report (update)**

100% occupancy. 32 names on the list. 28 of those are for aviation use.

## **Airport Manager's Report**

C. Paolini showed the board the most recent flight activity provided by a flight tracking website and discussed the need for the camera system because the website does not track all flights.

Provided update on possible grant to fund a runway extension. Paolini asked Board if grant eligibility was confirmed if they would support committing \$10,000 toward engineering costs for design documents necessary for the grant. Board unanimously voiced their support; no action was taken.

Paolini advised the tree project was scheduled to start October 11<sup>th</sup> and take about a week and advised the hangar ramp and taxilane drain project is complete.

Paolini gave update on fuel farm fuel sensor issue and advised the airport has moved to manual testing to remain in compliance.

Paolini advised that Cascade Air, the new FBO, started ground school classes in partnership with LCC.

Paolini attended this month's Experimental Aircraft Association meeting on the airfield to give updates, answer questions, and build relationships.

## **Airport Board Member Reports**

M. Karnofski (for K. Lefebvre) – None

C. Makinster – None

A. Mortensen – The county has currently been awarded approximately \$6m in ARPA funds for infrastructure. If you have projects, plan them carefully. If you've got monies to spend, spend them now.

A. Erickson – Apologized for having to appear by phone.

Expressed appreciation to Chris for showing the port commissioners around the airport and allowing them to really see what their contributions have been going to. He encouraged the other entities to do the same with the other councils and the county commissioners.

## **Review of any follow-up items identified in today's meeting.**

**None**

## **Adjourn Board Meeting**

Board chairman: Wrap up at 4:03 p.m. and announce next board meeting date (**October 21, 2021**)