



**Airport Operating Board Meeting Agenda
November 16, 2023 @ 3:00 pm**

Meeting Location: Airport FBO (Cascade Air): 2215 A Parrott Way, Kelso, WA 98626

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1. Opening Items:	
1.1 Chairman: Call to Order	
1.2 Roll Call	
1.3 Pledge of Allegiance	
2. Minutes:	
2.1 Approve October Regular Meeting Minutes (Action)	2
3. Treasurer Report and General Claims:	
3.1 Treasurer’s Report for October	4
3.2 November General Claims (action)	5
4. Presentations:	
5. Citizens Business:	
6. Board Business:	
7. Action/Motion Items:	
7.1 ILA update between City of Kelso and Airport for admin/financial services.	
8. Other Items:	
8.1 Hangar/Building Occupancy Report (update)	8
8.2 Airport Manager’s Report	
8.2.1 – Tractor Purchase Presentation	
8.3 Airport Board Member Reports	
9. Executive Session: N/A	
10. Adjourn Board Meeting	
Board chairman: Wrap up and announce next board meeting date (December 21, 2023)	