



## Airport Operating Board Meeting Minutes August 17, 2023 @ 3:00 pm

**Chairman: Call to Order by Allan Erickson at 3:00 p.m.**

**Roll Call and Pledge of Allegiance:**

B. Wood, A. Erickson, M. Wallin, A. Mortensen present.

**Approve Meeting Minutes (action)**

**M. Wallin** moved to approve the July meeting minutes. B. Wood seconded the motion. All voted yes; motion passes.

**Treasurer Report for July:**

Operating Revenue:	\$113,465	
Total Expenses:	\$502,187	
Operating Expenses:	\$202,679	
Capital Expenses:	\$299,508	
Total Cash:	\$1,143,392	Unrestricted: \$949,621

**August General Claims (action)**

M. Wallin moved to approve the August General Claims and the revision to the June general claims. B. Wood seconded the motion. All voted yes; motion passes.

**Citizens Business**

N/A

**FAA Grant and Contract for Runway Pre-Planning Environmental** **M. Wallin** moved to accept the grant offer from FAA in the amount of \$223,209.00 and authorize the City Manager to enter into a service agreement with Century West Engineering in the lump sum amount of \$240,510 as outlined. B. Wood seconded the motion. All voted yes; motion passes.

**Hangar/Building Occupancy Report (update)**

99% occupancy. 25 names on the list. 21 of those are for aviation use.

**Airport Manager's Report**

Still working to repair the door on hangar 52. Coordinating a possibility with a tenant that used to have his general contractor license.

FAA regional and district managers stopped by before meeting and took a quick tour. It was good to reconnect with him.

Operating ILA and budget were approved by 3 of 4 entities and I am scheduled to present both items to the City of Longview next Tuesday for final approval.

C. Paolini thanked the president of the local Experimental Aircraft Association (EAA) chapter for his support of the airport and active participation in board and city council meetings.

**Airport Board Member Reports**

B. Wood – Will be here on the 21<sup>st</sup> during the visit of Ms. Gluesenkamp Perez as representative of City of Kelso and the Airport Board

M. Wallin – None

A. Mortensen – None

A. Erickson – Thank you to C. Paolini for all your work on the 2024 budget. Attended the tour of the airport. Very nice tour.

**Review of any follow-up items identified in today's meeting.**

**None**

**Adjourn Board Meeting**

Board chairman: Wrap up at 3:17 p.m. and announce next board meeting date (September 21, 2023 at 3:00 p.m.).